



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6624341
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Corporate Tokens for Accredited Stakeholders
Area of Delivery

Solicitation Number: 2019-11-0293 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Corporate Giveaways Approved Budget for the Contract: PHP 305,000.00 Delivery Period: Client Agency:	Status	Active
	Associated Components	3
	Bid Supplements	1
	Document Request List	5
	Date Published	07/11/2019
	Last Updated / Time	11/11/2019 15:46 PM
	Closing Date / Time	14/11/2019 14:00 PM
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

OFFICE OF TOURISM STANDARDS AND REGULATION
 Office of the Director

Terms of Reference

Project Title: Procurement of Corporate Tokens for Accredited Stakeholders

I. Purpose/Objective

- To be used during the OTSR Appreciation for Accredited Stakeholders meeting and other related projects

II. Minimum Requirements for Supplier

- Submission of the following:
 1. At least two (2) similar sample works of each item
 2. Proposed materials to be used as specific in the layout/description
 3. Must be PhilGEPS Accredited

III. Scope of Work

A. PRODUCTION OF DOT STAKEHOLDERS CORPORATE TOKENS (REVERSIBLE JACKET)
 (Please see attached sample picture for your reference: Design No. 3)

- Quantity 200 pieces

Specifications:

- Color: Navy Blue
- Logo and Text: Embroidered
- Collar: Turn-down collar
- Cuff Style: Rib Sleeve
- Material: Cotton, Polyester
- Zipper Pockets
- Placket underneath zip
- With different sizes (S, M, L, XL, 2XL and 3XL)

Design

- Department of Tourism (Quality Seal)

B. PRODUCTION OF INNOVATIVE DOUBLE LAYER REVERSIBLE UMBRELLA

(Please see attached sample picture for reference)

- Quantity – 100 pieces

Specification

- Color Combination- (White and Red, Pink and Turquoise, Red and Yellow, Black and Red, Orange and Blue, Yellow and Violet, Yellow and Blue)
- Size – Large size than ordinary umbrella
- Double layered cover and line with strong metallic bars
- With metal handle
- With Logo "Its more Fun in the Philippines"

IV. Approved Budget

- Three Hundred Five Thousand Pesos (Php 305,000.00) inclusive of all applicable taxes and charge to GAA Funds of OD-OTSR Work Program 2019

V. Delivery Period

- Within twenty (20) working days after approval of final sample

VI. Payment Procedure

- Full payment shall be made within thirty (30) working days after complete delivery of all promotional materials

VII. Compliance to Specifications/Provision

- Non-submission of required similar sample works and materials to be used in the promotional materials shall be ground for disqualification
- The WINNING BIDDER, however shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample promotional materials
- The WINNING BIDDER, shall warrant its performance in accordance with specification as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expenses immediately upon being informed thereof by the DOT-END USER.
- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use; reproduce, nor disclose to others the approved promotional materials except to those persons entrusted/ authorized by the DOT-END USER.

VIII. Project Officer/Contact Person

MS. DREW BAUTISTA
Office of Tourism Standards and Regulation
Email: ambautista2018@gmail.com
Telephone no.: 459-52-00 loc. 206

Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be

accepted.

2. Philgeps Registration Number

3. Latest Income/Business Tax Return (For ABCs above Php500K)

4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement
(see attached form)

Deadline for the submission of Quotation: on or before November 11, 2019 at 10:00 am

Remarks

No bids received. For 1st extension.

Created by John Paulo Samonte Francisco

Date Created 06/11/2019

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